REGULAR BOARD MEETING MINUTES
SANGAMON VALLEY PUBLIC WATER DISTRICT
REGULAR BOARD MEETING
SEPTEMBER 23rd, 2025
5:30 PM

Held in Person at the SVPWD Water Treatment Plant

MEMBERS PRESENT: Cameron Wygant, Mark Reifsteck, Richard Eardley, William Jones, Dustin Skillings, Kevin Morris

MEMBERS ABSENT: Staci Baxley

GUESTS PRESENT: Kristin Anderson, Calvin Florey

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1. **CALL TO ORDER**: Chairman Wygant called the meeting to order at 5:30 pm.

2. **ROLL CALL**

<u>Roll Call</u>

Wygant: Present	Reifsteck: Present	Baxley: Absent	Jones: Present
Open	Eardley: Present	Skillings: Present	

5 Trustees Present, 1 Trustee Absent

3. **APPROVE AGENDA**:

<u>MOTION</u> by Eardley to approve the agenda and 2nd by Skillings to approve the agenda.

Roll call Vote as follows:

<u>Roll Call</u>

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Open	Eardley: Yes	Skillings: Yes	

With a vote of 5 Ayes, 0 Nays, and 1 Absent, the motion carries.

4. **Public Comment:** None

APPROVED

5. TRUSTEE APPOINTMENT

<u>MOTION</u> by Eardley to approve the appointment of Kevin Morris as Sangamon Valley PWD Board Trustee and 2nd by Skillings to approve the agenda.

Roll call Vote as follows:

<u>Roll Call</u>

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Open	Eardley: Yes	Skillings: Yes	

With a vote of 5 Ayes, 0 Nays, and 1 Absent, the motion carries.

6. CONSENT AGENDA

A. Secretary's Report

1. Approval of minutes for Open / Closed meetings held August 2025

<u>MOTION</u> by Reifsteck, 2nd by Wygant, to approve the Consent Agenda
Roll call Vote as follows:

<u>Roll Call</u>

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Morris: Yes	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

7. BUSINESS:

A. Chairman's Report – Cameron Wygant

The Chairman reported that the road use agreement has been finalized and most ongoing district projects are nearing completion. The district received the IEPA Land Application Permit on September 23, 2025, for the Lagoon Dredging Project. Chairman Wygant reviewed the details of the rate increase approved at the previous board meeting with new Trustee Morris and reported that he and the administration office are collaborating to prepare a letter to residents explaining the new rates and the rationale for the increase. The Chairman also announced that the 2024 audit has been completed and copies have been distributed to all board members for their review.

B. Donohue Project Status Report – Kristin Anderson

1. **WWTP Improvements –** Construction is ongoing. Currently Grunloh is working on finalizing punchlist items. Sludge Removal from Lagoon 320 is expected to start mid-October, dependent on field availability. The land application permit has been approved. Coordination to bypass the Lagoon for dredging will begin in

October. Once the lagoon aeration system is removed in preparation for dredging the old blower will be removed and the new blower will be installed. It is anticipated that the work to get the new blower and new diffusers for the lagoon running will push right against the final completion date, once sludge dredging has begun the contractor, Donohue, and the District will coordinate on moving back the final completion date.

Substantial Completion Date: 9/16/2025
Final Completion Date: 11/15/2025
Budget: $395,400
Spent: $322,745.64
Remaining: $72,654.36

2. **Lake Of the Woods LS CRS** –
Contractor has installed pump station, currently working on electrical items on site. Road Use agreement has been finalized and signed. Contractor will soon be released to start force main work which is anticipated to take 4 weeks.

Substantial Completion Date: 11/29/2025
Final Completion Date: 01/28/2026

3. **WWTP Lagoon Dredge –**
Coordinating work with Grunloh
Budget: $11,160
Spent: $11,159.35
Remaining: $0.65

4. **Briarcliff WMR Design -** Contractor's landscape restoration firm was on site last week to place additional topsoil and re-seed any areas that have not established grass.

Budget: $48,500
Spent: $42,004.88
Remaining: $6,495.12

5. **WTP NPDES Permit Renewal –**
Permit Application has been submitted and received by IEPA. Donohue and the District to be on the lookout for the Draft Permit in the next few months.

Budget: $6,500
Spent: $3,337.50
Remaining: $3,162.50

6. **Northward Expansion Design –**
Completing design phase elements and working on easement documents. Planning to do a plan in hand walk through of the watermain during the fall. ARPA Funds Extended to: November 2026

Budget: $499,530
Spent: $408,514.54
Remaining: $91,015.46

B. Project Manager's Report – Calvin Florey

Project Manager Calvin Florey provided the following operational updates: Over the past month, staff has been conducting hydrant flushing throughout the district and working with residents to collect all IEPA-required lead and copper samples. The team is monitoring daily water usage and will proceed with the necessary softener repairs discussed at last month's meeting once daily consumption falls below 300,000 gallons. Mr. Florey also reported that Veolia has posted a job advertisement to hire an operator to meet SVPWD's staffing requirements.

C. Treasurer's Compensation Approval – VOTE

MOTION by Jones 2nd by Wygant to approve the Treasurer's Compensation

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Morris: Yes	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

D. Approve G.A. Rich & Sons Pay App 7 – VOTE

MOTION by Eardley 2nd by Skillings to approve G.A. Rich & Sons Pay App 7

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Morris: Yes	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

E. Approve Loan Disbursement #14 - VOTE

MOTION by Eardley 2nd by Wygant to approve Loan Disbursement #14

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Morris: Yes	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

7. TRUSTEE COMMENTS:

No Comments

ADJOURNMENT:

MOTION by Eardley and 2nd Reifsteck by to adjourn.
All members present vote yes, motion passes.

Respectfully submitted,

Sonya L Brock
Secretary, Board of Trustees