

**REGULAR BOARD MEETING MINUTES  
SANGAMON VALLEY PUBLIC WATER DISTRICT  
REGULAR BOARD MEETING  
SEPTEMBER 24<sup>TH</sup>, 2024  
5:30 PM**

Held in Person at the SVPWD Water Treatment Plant

**MEMBERS PRESENT:** Cameron Wygant, Mark Reifsteck, Thomas Johnson, Staci Baxley, Dustin Skillings, Richard Eardley, William Jones

**MEMBERS ABSENT:**

**GUESTS PRESENT:** Terry Boyer, Michael “Rory” Munns

1. **CALL TO ORDER:** Chairman Wygant called the meeting to order at 5:30 pm.
2. **ROLL CALL**

**Roll Call**

Wygant: Present	Reifsteck: Present	Baxley: Present	Jones: Present
Johnson: Present	Eardley: Present	Skillings: Present	

All Trustees Present

3. **APPROVE AGENDA:**

**MOTION** by Johnson to approve the agenda and 2<sup>nd</sup> by Skillings to approve the agenda.

Roll call Vote as follows:

**Roll Call Vote:**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 7 Ayes, and 0 Nays, and 0 Absent the motion carries.**

4. **Public Comment:**

**Mr. Jim Filkowski:** Mr. Filkowski informed the Board that the May 2024 meeting minutes were erroneously posted as the June minutes on the SVPWD website.

**Board Response:**

Secretary Sonya Brock acknowledged Mr. Filkowski's observation and assured the Board and attendees that the issue would be rectified on the next business day.

**5. CONSENT AGENDA**

**A. Secretary’s Report**

- 1. Approval of minutes for Open / Closed meetings July 2024

**MOTION** by Jones 2<sup>nd</sup> by Eardley to approve the Secretary’s Report

Roll call Vote as follows:

**Roll Call Vote:**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 7 Ayes, and 0 Nays, and 0 Absent the motion carries.**

**B. Financial Report**

- 1. Approval of Accounts Payable Listing for September, and October 2024
- 2. Review Veolia Limit Reports

**MOTION** by Johnson 2<sup>nd</sup> by Baxley to approve the Financial Report

Roll call Vote as follows:

**Roll Call Vote:**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 7 Ayes, and 0 Nays, and 0 Absent the motion carries.**

**5. BUSINESS:**

**A. Chairman's Report – Cameron Wygant**

Chairman Wygant introduced SVPWD Project Manager, Kurt Smith, to address the Board. Mr. Smith announced his resignation from the Project Manager position, having accepted a role in his field of study. He expressed his willingness to assist with any future inquiries and thanked the Board for the opportunity. Chairman Wygant assured the Board that he had discussed the transition with Mr. Munns, who confirmed it would be handled smoothly.

Trustee Johnson congratulated Mr. Smith on his new position and expressed that he would be missed.

Mr. Smith informed the Board that he had scheduled another Sludge Judge test for mid-October, to be conducted by a third-party company to ensure impartial results. When questioned about his expectations and the effectiveness of the AquaFix application in reducing sludge, Mr. Smith

stated that while he was uncertain, he believed improvements had been made.

**A. Donohue Project Status Report – Terry Boyer**

1. **Lagoon Dredging Project** – No update.
2. **Briarcliff WMR Design** - Water Main is installed, working on services. Expected to be completed in October.
3. **WWTP Improvements** - Construction is ongoing.
4. **Lake Of the Woods LS CRS** – Shop Drawing review is ongoing. Construction is ongoing.
5. **WWTP Lagoon Dredge** - AquaFix treatment added to lagoons. Observing its impacts.
6. **Northward Expansion Design** – IEPA Permit received. Discussing constructing a “phase 1” project with Chapin Rose’s and Marry Miller’s offices. No need to complete easements negotiations.

Mr. Boyer presented his findings to the Board concerning the potential installation of solar panels at the Sangamon Valley PWD Water and Wastewater Treatment plants. He provided a comprehensive overview of the initial assessment, including cost projections, energy savings estimates, and potential environmental benefits. The Board engaged in a thorough discussion of these findings, considering factors such as return on investment, maintenance requirements, and long-term sustainability.

Additionally, the Board examined comparable solar panel projects implemented at other Water and Wastewater Treatment Plants in the region. This comparison provided valuable insights into best practices, challenges faced, and overall success rates of similar initiatives. The discussion concluded with the Board requesting further research on specific aspects of the project before making a final decision.

**B. Project Manager’s Report – Kurt Smith**

Mr. Smith referred to his earlier announcement of resignation and stated that this effectively constituted his report to the Board. He reiterated his gratitude to the Board for the opportunity to serve and expressed his appreciation for their support during his tenure.

**C. Briarcliff Watermain Replacement Pay Application 1 Approval – VOTE**

**MOTION** by Skillings 2<sup>nd</sup> by Baxley to approve the Briarcliff Watermain Replacement Pay Application1 Approval – VOTE

Roll call Vote as follows:

**Roll Call Vote:**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 7 Ayes, and 0 Nays, and 0 Absent the motion carries.**

**D. Briarcliff Watermain Replacement Pay Application 1 Approval – VOTE**

**MOTION** by Skillings 2<sup>nd</sup> by Wygant to approve the Wastewater Treatment Plant 2022 Improvements Pay Application3 Approval – VOTE

Roll call Vote as follows:

**Roll Call Vote:**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 7 Ayes, and 0 Nays, and 0 Absent the motion carries.**

**6. TRUSTEE COMMENTS:**

Chairman Wygant opened the floor for trustee comments.

Trustee Eardley inquired about the implications of Chairman Wygant's recent appointment to the Mahomet Township Board. Chairman Wygant responded, stating that he had consulted with the district's attorney, the township's attorney, and the Village of Mahomet's attorney (as he is employed by the village) regarding potential conflicts of interest. He explained that he would need to recuse himself from any votes where a conflict might arise.

Trustee Eardley further asked about the process for determining such conflicts. Chairman Wygant clarified that he would need to abstain from participation in any matters involving contractual obligations between the township and the district. In such instances, he would be required to step out of the decision-making process.

Vice Chairman Reifsteck stated that he would assume leadership of the proceedings in the event Chairman Wygant needed to recuse himself.

Trustees Baxley and Johnson expressed their appreciation to Trustee Eardley for raising these questions and to Chairman Wygant for providing a comprehensive response.

**6. EXECUTIVE SESSION:**

**MOTION** by Baxley 2<sup>nd</sup> by Eardley to enter into Executive Session

Roll call Vote as follows:

**Roll Call Vote:**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 7 Ayes, and 0 Nays, and 0 Absent the motion carries.**

**ADJOURNMENT:**

**MOTION** by Johnson and 2<sup>nd</sup> by Baxley to adjourn.  
All members present vote yes, motion passes.

Respectfully submitted,

Sonya L Brock  
Secretary, Board of Trustees

APPROVED