

**REGULAR BOARD MEETING MINUTES
SANGAMON VALLEY PUBLIC WATER DISTRICT
REGULAR BOARD MEETING
MARCH 26TH, 2024
5:30 PM**

Held in Person at the SVPWD Water Treatment Plant

MEMBERS PRESENT: Cameron Wygant, Mark Reifsteck, Richard Eardley, William Jones, Thomas Johnson, Dustin Skillings

MEMBERS ABSENT: Staci Baxley

GUESTS PRESENT: Terry Boyer, Ross Munsterman

1. CALL TO ORDER: Chairman Wygant called the meeting to order at 5:30 pm.

2. APPROVE AGENDA:

MOTION by Eardley to approve the agenda and 2nd by Johnson to approve the agenda.

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Vacant	

With a vote of 5 Ayes, 1 Absent, and 0 Nays, the motion carries.

3. VOTE TO APPOINT: Dustin Skillings to vacant board trustee position.

MOTION by Eardley to approve the agenda and 2nd by Reifsteck to appoint Dustin Skillings to Board Trustee

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Vacant	

With a vote of 5 Ayes, 1 Absent, and 0 Nays, the motion carries.

4. OATH OF OFFICE: Chairman Wygant administered the Oath of Office to newly appointed Board Trustee Dustin Skillings.

5. CONSENT AGENDA

A. Secretary’s Report

- 1. Approval of minutes for Open / Closed meetings January, 2024

MOTION by Eardley 2nd Skillings to approve the Open/Closed meetings January 2024:

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 1 Absent, and 0 Nays, the motion carries.

B. Financial Report

- 1. Approval of Accounts Payable Listing for February and March 2024
- 2. Review Veolia Limit Reports

MOTION by Eardley 2nd by Jones to approve the Financial Report

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 1 Absent, and 0 Nays, the motion carries.

MOTION by Wygant 2nd by Eardley to approve the Veolia Lims

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 1 Absent, and 0 Nays, the motion carries.

6. REVIEW OF MARTIN HOOD ENGAGEMENT LETTER:

Discussion was had amongst board trustees regarding the engagement letter. Trustees chose to take time to review the engagement letter and proposed a vote to approve at the scheduled April 2024 Board Meeting

7. BUSINESS:

A. Chairman's Report – Cameron Wygant

1. Briarcliff HOA Concerns: Chairman Wygant informed the board that the Briarcliff HOA has concerns about the Briarcliff Watermain Replacement Project. Ongoing conversations between the HOA and the district are addressing these concerns and potential resolutions, which may lead to ordinance amendments.
2. Chairman Wygant informed the board that with the district growing and possible ordinance amendments on the horizon, the district may need to provide additional services and repair work, which could necessitate the purchase of additional equipment.
3. Lagoon Dredging Project: Chairman Wygant advised the trustees that he had spoken with Chris Doenitz again on March 12th, 2024. However, there was not much progress made with that discussion. The project is on hold at this time.
4. Northward Expansion Project: Chairman Wygant informed the board that Jeff Wilson for Champaign County Board was asking how the ARPA Funds provided for the project were being spent and updated Mr. Wilson on the project's current standing.

B. Donohue Project Status Report – Terry Boyer

1. **Briarcliff WMR Design** - Plan to bid in March 2024.
2. **Mahomet LS CRS** – Construction is Substantially Complete.
3. **WWTP Improvements** - A Preconstruction meeting was held on March 8 for WWTP. Construction is expected to start later this spring.
4. **Lake Of the Woods LS CRS** – Preconstruction meeting to be held soon.
5. **WWTP Lagoon Dredge** - Project is on hold while we work through issues with access to local roads and weight limits.
6. **Charter Oaks WM CRS** - Construction is substantially complete, yards were seeded last week.
7. **Northward Expansion Design** – Responded to IEPA permit comments. Waiting for permit approval. Need to determine path forward for funding. Once funding is determined, proceed with easement acquisition.

C. Trustee Comments –

1. Trustee Eardley – Asked if any of the other trustees had any issues with the Champaign County website when attempting to fill out the Statement of Economic Interest. All trustees present responded that they, too, had issues

with the site. Sonya Brock then provided all trustees with paper copies to complete and return to her.

D. Project Manager’s Report – Kurt Smith

1. Mr. Smith informed the board that all softeners were back up and running at 100%.
2. Lake of the Woods LS: A motor issue that required rewiring. Rewiring is complete.

6. EXECUTIVE SESSION:

A. Personnel Discussion/Litigation – 5ILCS 120/2(c)(1)(11)

MOTION by Reifsteck and 2nd by Skillings to go into Executive Session at 6:34 pm for the purpose of discussing personnel & potential litigation **5 ILCS 120/2(c)(1)/(11)**.

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 1 Absent, and 0 Nays, the motion carries.

MOTION by Eardley and 2nd by Wygant to go back into Open Session at 7:31pm.

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 1 Absent, and 0 Nays, the motion carries.

7. ADJOURNMENT:

MOTION by Jones and 2nd by Baxley to adjourn.
All members present vote yes, motion passes.

Respectfully submitted,

Sonya L Brock
Secretary, Board of Trustees