

**REGULAR BOARD MEETING MINUTES  
SANGAMON VALLEY PUBLIC WATER DISTRICT  
REGULAR BOARD MEETING  
OCTOBER 17<sup>TH</sup>, 2022  
3:30 PM**

Held in Person at the SVPWD Water Treatment Plant

**MEMBERS PRESENT:** Bob Buchanan, Michael Melton, Monte Cherry, Michelle Grindley, Meghan Hennesy, Colleen Schultz, Kerry Gifford and Lindsey Wallen. The full governing body was in attendance.

**MEMBERS ABSENT:** None

**GUESTS PRESENT:** None

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**1. CALL TO ORDER:** Chairman Hennesy called the meeting to order at 3:30 pm.

**2. APPROVE AGENDA:** Chairman Hennesy asked if everyone had a chance to look at the agenda. Wallen asked to add Oct. 12<sup>th</sup> and Oct. 14<sup>th</sup> meeting minutes to the consent agenda for approval.

**MOTION** by Schultz and 2<sup>nd</sup> by Grindley to approve the agenda with changes.  
All present members voting yes, motion passes.

**3. PUBLIC COMMENT:** Chairman Hennesy asked if anyone wanted to speak for public comment. There was no public comment.

**4. BUSINESS:**

**A. Besa Beguin – Customer Request** - The board discussed the customer request. The board and Gifford discussed potentially changing the ordinance to have responsibility for the service line up to and including the curb stop. Due to this discussion the Board agree to pay for the cost of the curbstop installation for Mrs. Beguin.

**MOTION** by Hennesy and 2<sup>nd</sup> by Schultz to approve the paying for Besa Beguin’s curbstop installation cost of \$2,680.00.

Roll call Vote as follows:

**Roll Call Vote:**

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Cherry: Yes		

**With a vote of 6 Ayes and 0 Nays, motion carries.**

**B. Letter to CWE Customer – Billing Changes** - Gifford presented a letter to the Board for review. This letter would be sent to the individual customer’s in CWE to let them know of the upcoming billing changes.

**C. Candlewood Mobile Home Park Modeling Report** – Gifford updated the Board on the CWE Modelling report from Donohue Engineers. He stated the meter is expected to arrive sometime in Feb. 2023.

**MOTION** by Schultz and 2<sup>nd</sup> by Grindley to approve the installation of the meter in CWE Mobile Home Park to be in compliance with state law.

Roll call Vote as follows:

**Roll Call Vote:**

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Cherry: Yes		

**With a vote of 6 Ayes and 0 Nays, motion carries.**

**D. District Project Status Update** – Gifford let the Board know they could expect to see this status update monthly moving forward to help the board stay up-to-date on all of the on-going projects.

**E. IMRF/Employment Issues** – No Discussion was held

**5. CONSENT AGENDA**

**A. SECRETARY’S REPORT**

- 1) **Approval of Regular Meeting Minutes held September 19th, 2022**
- 2) **Approval of Open Meeting Minutes held October 12<sup>th</sup>, 2022**
- 3) **Approval of Close Meeting Minutes held October 12<sup>th</sup>, 2022**
- 4) **Approval of Open Meeting Minutes held October 14<sup>th</sup>, 2022**
- 5) **Approval of Close Meeting Minutes held October 14<sup>th</sup>, 2022**

**B. TREASURE’S REPORT**

- 1) **Approval of Accounts Payable Listing for September & October 2022– \$82,040.28.**

**C. GENERAL MANAGER’S REPORT** – Gifford reviewed his GM report for September 2022.

**MOTION** by Hennesy and 2<sup>nd</sup> by Melton to approve the Consent Agenda as presented.

Discussion: Melton asked a few questions on the Treasure's Report.

Roll call Vote as follows:

**Roll Call Vote:**

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Cherry: Yes		

**With a vote of 6 Ayes and 0 Nays, motion carries.**

**6. EXECUTIVE SEESION:** No executive session was held.

**7. ADJOURNMENT:**

**MOTION** by Cherry and 2<sup>nd</sup> by Grindley to adjourn at 4:20 PM.

All present members voting yes, motion passes.

Respectfully submitted,

Lindsey Wallen  
Secretary, Board of Trustees