

**REGULAR BOARD MEETING MINUTES
SANGAMON VALLEY PUBLIC WATER DISTRICT
REGULAR BOARD MEETING
OCTOBER 22ND, 2024
5:30 PM**

Held in Person at the SVPWD Water Treatment Plant

MEMBERS PRESENT: Cameron Wygant, Mark Reifsteck, Thomas Johnson, Richard Eardley, William Jones

MEMBERS ABSENT: Staci Baxley, Dustin Skillings

GUESTS PRESENT: Terry Boyer, Andrew Bowns

1. CALL TO ORDER: Chairman Wygant called the meeting to order at 5:30 pm.

2. ROLL CALL

Roll Call

Wygant: Present	Reifsteck: Present	Baxley: Absent	Jones: Present
Johnson: Present	Eardley: Present	Skillings: Absent	

5 Trustees Present, 2 Trustees Absent

3. APPROVE AGENDA:

MOTION by Eardley to approve the agenda and 2nd by Jones to approve the agenda.

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Absent	

With a vote of 5 Ayes, and 0 Nays, and 2 Absent the motion carries.

4. Public Comment: None

5. CONSENT AGENDA

A. Secretary's Report

1. Approval of minutes for Open / Closed meetings August 2024

MOTION by Reifsteck 2nd by Eardley to approve the Secretary’s Report

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Absent	

With a vote of 5 Ayes, and 0 Nays, and 2 Absent the motion carries.

B. Financial Report

1. Approval of Accounts Payable Listing for October, and November 2024
2. Review Veolia Limit Reports

Discussions were held regarding an internal audit of SVPWD LIMS due to changes made in management and possible adjustments to the Wastewater Chemical LIM.

MOTION by Reifsteck 2nd by Jones to approve the Financial Report

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Absent	

With a vote of 5 Ayes, and 0 Nays, and 2 Absent the motion carries.

6. BUSINESS:

1. Chairman's Report – Cameron Wygant

Chairman Wygant notified the board that he had been informed that the addition of GPS tracking may benefit the district. The board discussed the information and protection this would provide and the expenses that would be incurred. Chairman Wygant asked Andrew Bowns to present quotes to the board at the November 2024 board meeting

B. Donohue Project Status Report – Terry Boyer

1. **Briarcliff WMR Design** - Services have been switched over to the new main. The only work remaining is restorations. It is expected to be completed by the end of October.
2. **WWTP Improvements** - Construction is ongoing.
3. **Lake Of the Woods LS CRS** – Construction to start in November.

4. **WWTP Lagoon Dredge** - AquaFix treatment added to lagoons. Observing its impacts.
5. **Northward Expansion Design** – IEPA Permit received. Discussing constructing a “phase 1” project with Chapin Rose’s and Marry Miller’s offices. Need to complete easements negotiations.

Trustee Eardley asked Mr. Boyer where he was regarding the possibility of solar panel installation and asked Mr. Bowns if Veolia had other sites that had installed solar panels and were currently using them. Mr. Bowns stated that Veolia did have sites that had installed solar panels and spoke to his knowledge of those sites and their installation. Discussion was had among the trustees, Mr. Boyer and Mr. Bowns, regarding the expense and benefits of solar energy for the district. Mr. Boyer stated that Donohue would be able to provide a small task order to the district at the next board meeting. Mr. Wygant asked what the estimated cost of that would be, and Mr. Boyer stated it would be a few thousand dollars; the chairman asked Mr. Boyer to provide him with a more precise amount within the next couple of days, and Mr. Boyer agreed.

C. Project Manager’s Report – Andrew Bowns

Mr. Bowns reported to the board the district's current water loss, which he stated was 1% of the total water loss for the district as a whole. Chairman Wygant informed the board of Calvin Florey’s promotion to Assistant Project Manager.

D. Home Energy Contract Approval – Vote

Mr. Bowns presented the board with the proposed contract and spoke to what that would include and the variety terms and pricing options available. Mr. Bowns suggested that the board sign the 12 month contract offering the lowest rate and ask Veolia to work with the engineers to provide an RFP opening up the contract for bid for the 2026 contract. Discussion was had resulting in Mr. Boyer committing to looking into the requirements of the RFP.

MOTION by Eardley 2nd by Jones to approve 1 year Home Energy Contract

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: No	Eardley: Yes	Skillings: Absent	

With a vote of 4 Ayes, and 1 Nays, and 2 Absent the motion carries.

E. WWTP 2022 Improvements Pay Application 4 Approval – VOTE

MOTION by Eardley 2nd by Johnson to approve the WWTP 2022 Improvements Pay Application 4

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Absent	

With a vote of 5 Ayes, and 0 Nays, and 2 Absent the motion carries.

**F. Briarcliff Watermain Replacement Pay Application 2 Approval
– VOTE**

MOTION by Eardley 2nd by Reifsteck to approve Briarcliff Watermain Replacement Pay Application 2

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Absent	

With a vote of 5 Ayes, and 0 Nays, and 2 Absent the motion carries.

**G. Altorfer / CAT- 5yr Extended Warranty for 2016 Generator –
VOTE**

Discussions were held regarding the coverage this extended warranty provides, and Mr. Bowns spoke about an upcoming service that Veolia will provide.

MOTION by Jones 2nd by Johnson to approve the Altorfer / CAT- 5yr Extended Warranty for 2016 Generator

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Absent	

With a vote of 5 Ayes, and 0 Nays, and 2 Absent the motion carries.

7. TRUSTEE COMMENTS: None

8. EXECUTIVE SESSION:

MOTION by Wygant 2nd by Reifsteck to enter into Executive Session

Roll call Vote as follows:

Roll Call Vote:

Wygant: Yes	Reifsteck: Yes	Baxley: Absent	Jones: Yes
Johnson: Yes	Eardley: Yes	Skillings: Absent	

With a vote of 5 Ayes, and 0 Nays, and 2 Absent the motion carries.

ADJOURNMENT:

MOTION by Eardley and 2nd by Jones to adjourn.
All members present vote yes, motion passes.

Respectfully submitted,

Sonya L Brock
Secretary, Board of Trustees

APPROVED