

MINUTES
SANGAMON VALLEY PUBLIC WATER DISTRICT
BOARD OF TRUSTEES MEETING
MONDAY, OCTOBER 22, 2018

PRESENT: Bob Buchanan, Mike Guthrie, Mike Larson, Mike Melton, Bud Parkhill, Kerry Gifford, Lori Rogers

1. Vice-Chairman Parkhill called the meeting to order at 5:01 p.m.
2. **Approve Agenda:** No changes to the agenda, approval requested as it was presented.

MOTION by Mike Melton and seconded by Mike Guthrie to approve October agenda as presented. All voting aye, motion carried.

3. **Public Comment:** None.

4. **Secretary's Report:** Vice-Chairman asked if anyone had any changes or corrections to the Secretary's report for August. None were noted so he asked for a motion to approve.

MOTION by Mike Guthrie and seconded by Bob Buchanan to approve the Secretary's Report for August 24, 2018 meeting. All voting aye, motion carried.

5. **Treasurer's Report:** GM Gifford reviewed all items over \$1,000 on the accounts payable report for the period of September 12, 2018 thru October 12, 2018. He noted the large expense on credit card was for 6 new fire proof file cabinets. GM also said he's very pleased where we are at for the year.

MOTION by Bob Buchanan and seconded by Mike Melton to approve the Treasurer's Reports for September and October. All voting aye, motion carried.

6. General Manager's Report:

- **Income:** Operating revenue is at \$1,254,341.90. This is 3.0% ahead of budget forecast. Non-operating revenue which is mainly derived from new housing starts is at \$94,716.02. The District has issued 26 permits through October 18. The District's growth rate has slowed to about 1.7% for the year.
- **Expenses:** Operating expenses are at \$1,165,651.72. This is below the annual budgeted amounts through September by 4.3%. The current expenditure pace should allow for an annual revenue surplus.
- **Meter Reading:** 5 meters were estimated in the month of September with 1,857 accounts billed. September average water usage per customer was as follows: Homeowners 6,695 gallons, Candlewood 3,502 gallons.
- **Water distribution System:** Water loss for the year is less the expected ranges of 3% to 6%.
- **Water plant building issues:** Jake Wolf from Engineering Resource Associates, Inc. completed the design for the lower roof reinforcing. This roof support work will be done when it cools down in October.
- **Booster pump station:** The pumps and controls all work to specs and expectations. The needed pump lock out command was added to the programming for night time filling.
- **Wastewater Plant:** Effluent disinfection continues for fecal inactivation. Tree branch removal continues as time allows. We have noticed areas where the fence will need to be repaired.
- **Collection System:** We had no sewer back-ups in the month of September. Wastewater plant sewer pump #1 was pulled and sent in for repairs water in motor. In addition, a couple relays were burned up and had to be replaced. #1 VFD appears to be in need of rebuilt or replacement.
- **Prairie Crossing 5:** The construction plans have been approved by Donohue and the Water District. IEPA permits received and construction started in early October.
- **Ridge Creek IV:** The construction of the water main is complete. The District continues to hold 125% construction bond. Bacteria's samples came back clean an IEPA operating permit has been obtained. Donohue and the District did a first walk through inspection Unlimited Construction has several issues to correct before board actions.

- **5th Addition to Thornwood Phase II:** The construction plans have been approved by Donohue and the Water District. The construction permit is under IEPA review.

7. **Old Business:** A.) Village of Mahomet Sanitary Hook-on at 218 S. LOW Rd.: Per Bud, we keep talking to the mayor and he says they're going to hook on to water and sewer but we see no action.

8. **New Business:** A.) Northward Expansion of Public Water System: We discovered there is a half a million grant money through USDA and 2 or 3 low interest loan programs available. We have also asked Jim Goss, our local county board rep, to help carry the ball politically.

9. **Other Business:** A.) Review District Water and Sewer Ordinances, Chapters 1-3: A final draft of District Ordinance Chapters 1-3 was presented to the Board for review.

MOTION by Mike Melton and seconded by Mike Guthrie to approve Chapters 1-3 of SVPWD Water & Sewer Ordinances as presented contingent first on attorney review and then final board approval. All voting aye, motion carried.

10. **Executive Session:**

MOTION by Mike Guthrie and seconded by Bob Buchanan to move to executive session at 5:37 pm. Roll call vote as follows: Bob Buchanan YES, Mike Guthrie YES, Mike Melton YES, Bud Parkhill YES and Mike Larson YES. All voting aye, motion carried.

MOTION by Mike Melton and seconded by Mike Guthrie to move out of executive session at 5:58 pm. Roll call vote as follows: Bob Buchanan YES, Mike Guthrie YES, Mike Melton YES, Bud Parkhill YES and Mike Larson YES. All voting aye, motion carried. Action taken as follows:

MOTION by Mike Larson and seconded by Mike Guthrie to hire Engineering Resource Associates, Inc. to fix the roof at the water treatment plant for an amount not to exceed \$3,000. All voting aye, motion carried.

MOTION by Mike Larson and seconded by Bob Buchanan to confirm to Unlimited Construction by District Ordinance SVPWD will not issue building permits until Board approval of new subdivisions with specs in hand. All voting aye, motion carried.

The Board requested that a letter be sent to Rob Frerichs regarding this matter.

Finally action, Board trustees scheduled the 2019 Budget meeting for Wednesday, November 7, 2018 at 6:00 p.m. to be held at SVPWD Water Treatment Plant.

11. **Adjournment:**

MOTION by Mike Melton to adjourn at 6:00 p.m.

Respectfully submitted,

Lori Rogers, Secretary