

**MINUTES
SANGAMON VALLEY PUBLIC WATER DISTRICT
BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 27, 2017**

PRESENT: Bob Buchanan, Mike Guthrie, Meghan Hennesy, Frank Howard, Mike Larson, Mike Melton,
Bud Parkhill, Kerry Gifford, Lori Rogers

GUESTS: Erika Harold, Meyer Capel

1. Chairman Hennesy called the meeting to order at 5:05 p.m.

2. **Approve Agenda:** No changes were made to the agenda so Chairman Hennesy asked for a motion to approve.

MOTION by Bud Parkhill and seconded by Mike Guthrie to approve March agenda as presented. All voting aye, motion carried.

3. **Public Comment:** None

4. **Secretary's Report:** Chairman asked if anyone had any changes or corrections to the Secretary's report for February. Vice-Chairman Parkhill noted a correction under item 10.) New Business – the presentation to the Village of Fisher Board was more a merger suggestion, not a contract to manage as secretary wrote in the February minutes.

MOTION by Bob Buchanan and seconded by Frank Howard to approve the Secretary's Report for February 28, 2017 meeting with the correction noted above. All voting aye, motion carried.

5. **Treasurer's Report:** GM Gifford stated that it was a low expense month and then reviewed all items over \$1,000 on the accounts payable report for March. He did point out that the charge on the credit card to Home Depot was to replace power tools including drills and battery charges.

MOTION by Bud Parkhill and seconded by Mike Larson to approve the Treasurer's Reports for March. All voting aye, motion carried.

6. **General Manager's Report:**

- **Income:** Water sales for February were typical for winter at \$116,367.75. Non-operating revenue continues at a strong pace with 12 permits issued through March 22nd.
- **Expenses:** Operating expenses were average in February but we remain \$17,000 ahead of the budget through the end of February due to catch up on the 2016 unpaid utility bills. Operating expenses for the year total \$272,407.85.
- **Water Plant:** We have three softener vessels low on media resin that will be taken out of service and filled in April. The old water plant brine tank has been removed and well #2 has been sealed. The IPHD was present during the sealing of the well. The raw water line coming in to the old water plant was cut and plugged off from the building.
- **Water Distribution System:** Unaccounted for water loss in the month of February was minimal due to warm weather and the lack of typical winter leaks. The IEPA required the District to do 40 service line lead and copper samples. All results were good with no lead detects and only one copper over the 1.3mg/l limit and it was a service line on a dead end water main.
- **Meter Reading:** 13 meters were estimated for the month of February with 1,763 accounts billed. The February average monthly water usage per customer was as follows: Homeowners 4,710 gallons and

Candlewood 2,840 gallons.

- **Wastewater Plant:** Tree trimming was done at the plant along with site clean-up. All the old generators were removed. Other completed work include: new blower installed, new chlorine building ordered and effluent ultrasonic flow meter to be installed by the end of March.
- **Collection System:** We had no sewer back-ups in the month of February.
- **Prairie Manor:** Champaign County Housing Authority is the developer for this project. The District Engineer has requested all construction testing data be provided on more than one occasion. At this time, none of the testing data has been provided to the District. This development does not have a water main operating permit. The water main remains shut off.
- **Ridge Creek IV:** The developer has gone back to its original design of this development but will build in two phases. The District Engineer has not recommended approval until the developer provides the appropriate construction bond.

7. **Old Business:** A.) Village of Mahomet Sanitary Hook-on at 218 S. LOW Rd.: Nothing to report.

B.) District Boundaries Map Project Update: GM Gifford and Vice Chairman Parkhill found an attorney through Bloomington Township PWD who may be able to provide the District with proper documentation to take to surrounding landowners.

C.) Thornewood 5th Subdivision – Final Approval: GM Gifford believes we should honor the June 2017 bond date instead of making the developer extend it to 12 months. In the past, there was an issue with previous personnel removing a valve that was not authorized. Because of this being a District issue, GM asked the Board to accept the bond as is with the June date.

MOTION by Mike Guthrie and seconded by Bob Buchanan to approve the constructed water distribution system and sanitary sewer system improvements within the Thornewood 5th Subdivision with the Irrevocable Letter of Credit valid until June 20, 2017. All voting aye, motion carried.

8. **New Business:** None.

9. **Other Business:** GM Gifford and Vice Chairman Parkhill took a drive two weeks ago looking at property on the north end of our District and beyond to put a sewer treatment plant on someday, one that would be away from residential areas.

10. **Executive Session:**

MOTION by Bud Parkhill and seconded by Bob Buchanan to move to executive session at 5:36 pm. Roll call vote as follows: Bob Buchanan YES, Mike Guthrie YES, Meghan Hennesy YES, Frank Howard YES, Mike Melton YES, Bud Parkhill YES and Mike Larson YES. All voting aye, motion carried.

MOTION by Bud Mike Melton and seconded by Mike Guthrie to move out of executive session at 7:36 pm. Roll call vote as follows: Bob Buchanan YES, Mike Guthrie YES, Meghan Hennesy YES, Frank Howard YES, Mike Melton YES, Bud Parkhill YES and Mike Larson YES. All voting aye, motion carried. No action taken.

13. **Adjournment:**

MOTION by Frank Howard to adjourn at 7:38 p.m.

Respectfully submitted,

Lori Rogers, Secretary