

MINUTES
SANGAMON VALLEY PUBLIC WATER DISTRICT
BOARD OF TRUSTEES MEETING
MONDAY, FEBRUARY 19, 2018

PRESENT: Bob Buchanan, Mike Guthrie, Mike Larson, Mike Melton, Bud Parkhill, Kerry Gifford,
Lori Rogers

GUESTS: Ken Keefe

1. Vice-Chairman Parkhill called the meeting to order at 5:03 p.m.

2. **Approve Agenda:** One addition to the Agenda was noted by GM Gifford. Under item 9B, add A & R Mechanical Contractors Pay Request 2 in the amount of \$31,323.37 for Booster Pump Station Re-Work.

MOTION by Bob Buchanan and seconded by Mike Melton to approve February agenda with the addition noted above. All voting aye, motion carried.

3. **Public Comment:** Ken Keefe from the Information Trust Institute at University of Illinois attended the meeting to talk with trustees about a program called Smart & Connected Communities. The program is being sponsored by the National Science Foundation and with this program they are looking to serve rural and under-served areas of the community. It would be in conjunction with our local Middletown Prairie Elementary School in Mahomet. Mr. Keefe stated there would be no monetary obligation at this time, but that he would appreciate a letter from the District saying we would help with this program.

4. **Secretary's Report:** Vice-Chairman asked if anyone had any corrections or additions to the Secretary's report for January. None were noted so he asked for a motion to approve.

MOTION by Mike Guthrie and seconded by Mike Melton to approve the Secretary's Report for January 29, 2018 meeting. All voting aye, motion carried.

5. **Treasurer's Report:** GM Gifford reviewed all items over \$1,000 on the accounts payable report for the period of January 23rd thru February 9th. He stated that I & E report shows number typical for the start of a year, expenses down.

MOTION by Mike Larson and seconded by Bob Buchanan to approve the Treasurer's Report for January thru February. All voting aye, motion carried.

6. **General Manager's Report:**

- **Income:** Water sales for January were very good at \$130,042.28. Non-operating revenue was below average which is typical for January with the cold weather and limited building of homes. 3 housing permits were issued through February 14.
- **Meter Reading:** 124 manual read meters were estimated in January with 1,827 accounts billed. Meter estimating was due to extreme temperatures at the beginning of the month. For example, January 2 set a new record low high temperature of -4 degrees! The January average monthly water usage per customer was as follows: Homeowners 5,161 gallons, Candlewood 3,240 gallons.
- **Expenses:** The District had a good beginning to the year with no major water main breaks or other repairs. January expenses were below the monthly budget average at \$124,155.51.
- **Pur-IX Softener:** The water softening system is performing properly with finished water hardness ranging between 75mg/l – 90mg/l. Tonka will be on site the week of March 12 to install and train personnel on the acid clean process.

- **Water distribution System:** Water loss in the month of January was low for our District at .7%. This was due to over estimating manual read meters during extreme cold. Expect next month for water loss to balance out and be a little high.
- **Water plant building issues:** We are waiting for warmer weather to continue repair work.
- **Wastewater Plant:** Due to the very dry winter influent and effluent discharge flows are very low.
- **Collection System:** We had no sewer back-ups in January.
- **Prairie Crossing 5:** Neil Finlen of Farnsworth Group provided an updated preliminary plat with the District required changes to the water and sewer layout. I recommend the board approve the preliminary plat layout of the water and sewer mains.
- **Prairie Manor:** The District accepted the development and we are now in the one year maintenance bond period.
- **Ridge Creek IV:** The board approved construction plans at the August, 2017 meeting. The developer provided the District the proper LOC. The developer still plans to start construction this upcoming spring.

7. **Old Business:** A.) Village of Mahomet Sanitary Hook-on at 218 S. LOW Rd.: Nothing to report.

B.) District Boundaries Map Project Update: Wozniak property Legal Petition was drawn up. He's coming in Friday, February 23rd to review and sign. The Living Word Omega Message Church has also been drawn up, just waiting to meet with church representatives.

8. **New Business:** A.) Reinstatement of Lincoln Financial 457B Plan: Our plan document hasn't been reviewed or updated since 2005. A copy of the proposed revisions was provided to trustees for review and a final draft will be brought to the March board meeting for approval.

9. **Other Business:** A.) Approval of Prairie Crossing 5 Preliminary Plat – Recommended changes to the Prairie Crossing 5 plat were made to GM Gifford's satisfaction and Engineer Joe Pisula of Donohue & Associates now requests board approval.

MOTION by Mike Guthrie and seconded by Mike Melton to approve Prairie Crossing 5 Preliminary Plat as presented at this meeting. All voting aye, motion carried.

B.) A & R Mechanical Contractors Pay Request #2 – The second pay request from A & R for Booster Pump Station re-work has been presented by district engineer. Joe Pisula from Donohue recommends Board approval and payment in the amount of \$31,323.37.

MOTION by Mike Larson and seconded by Mike Guthrie to approve Pay Request #2 from A & R Mechanical Contractors in the amount of \$31,323.37 for Booster Pump Station re-work. All voting aye, motion carried.

10. **Executive Session:**

MOTION by Bob Buchanan and seconded by Mike Melton to move to executive session at 5:43 pm. Roll call vote as follows: Mike Larson YES, Bob Buchanan YES, Mike Melton YES, Mike Guthrie YES and Bud Parkhill YES. All voting aye, motion carried.

MOTION by Mike Melton and seconded by Bob Buchanan to move out of executive session at 5:52 pm. Roll call vote as follows: Mike Larson YES, Bob Buchanan YES, Mike Melton YES, Mike Guthrie YES and Bud Parkhill YES. No action taken.

11. **Adjournment:**

MOTION by Mike Melton to adjourn at 5:53 p.m.

Respectfully submitted,

Lori Rogers