

**REGULAR BOARD MEETING MINUTES  
SANGAMON VALLEY PUBLIC WATER DISTRICT  
REGULAR BOARD MEETING  
MARCH 5<sup>TH</sup>, 2024  
5:30 PM**

Held in Person at the SVPWD Water Treatment Plant

**MEMBERS PRESENT:** Cameron Wygant, Mark Reifsteck, Richard Eardley, William Jones, Dustin Skillings

**MEMBERS ABSENT:** Staci Baxley, Thomas Johnson

**GUESTS PRESENT:** Terry Boyer, Andrew Bowns

1. **CALL TO ORDER:** Chairman Wygant called the meeting to order at 5:30 pm.
2. **ROLL CALL**

**Roll Call**

Wygant: Present	Reifsteck: Present	Baxley: Absent	Jones: Present
Johnson: Absent	Eardley: Present	Skillings: Present	

5 Trustees Present, 2 Trustee Absent

3. **APPROVE AGENDA:**

**MOTION** by Reifsteck to approve the agenda and 2<sup>nd</sup> by Jones to approve the agenda.

Roll call Vote as follows:

**Roll Call**

Wygant: Present	Reifsteck: Present	Baxley: Absent	Jones: Present
Johnson: Absent	Eardley: Present	Skillings: Present	

5 Trustees Present, 2 Trustee Absent

4. **Public Comment:** Jim Fialkowski

5. **CONSENT AGENDA**

**A. Secretary's Report**

1. Approval of minutes for Open / Closed meetings December 2024

**MOTION** by Eardley 2<sup>nd</sup> by Skillings to approve the Secretary’s Report

Roll call Vote as follows:

**Roll Call**

Wygant: Present	Reifsteck: Present	Baxley: Absent	Jones: Present
Johnson: Absent	Eardley: Present	Skillings: Present	

**With a vote of 5 Ayes, 0 Nays, and 2 Absent, the motion carries.**

**B. Financial Report**

1. Approval of Accounts Payable Listing for February and March 2025
2. Review Veolia Limit Reports

**MOTION** by Reisteck 2<sup>nd</sup> by Wygant to approve the Financial Report

Roll call Vote as follows:

**Roll Call**

Wygant: Present	Reifsteck: Present	Baxley: Absent	Jones: Present
Johnson: Absent	Eardley: Present	Skillings: Present	

**With a vote of 5 Ayes, 0 Nays, and 2 Absent, the motion carries.**

**6. BUSINESS:**

**A. Chairman's Report – Cameron Wygant**

Chairman Wygant notified the board that the 2024 Veolia Reconciliation came in at \$183,275.00 and the District would take that as a credit towards 2025 Veolia invoicing. Mr. Bowns spoke to the details of the 2024 Reconciliation and answered all trustee questions to their satisfaction. Chairman Wygant informed the board of discussions being had regarding the district water loss and possible resolutions including but not limited to replacing old/faulty meters.

**B. Donohue Project Status Report – Terry Boyer**

1. **Briarcliff WMR Design** - Stark will monitor erosion control over the winter and finalize restorations in the spring. They have a 1-year warranty on all restoration work through fall of 2025. Donohue is working on Record Drawings.
2. **WWTP Improvements** - Construction is ongoing. Currently the contractor is working on interior components of the screening building, chemical building components, site fiber and electrical. A major upcoming item is the delivery and install of the new

blowers. This work is anticipated in mid-March. Once the aeration equipment is ready and the new pumps around the plant are completely installed the contractor can begin work on reversing the flow of the primary and secondary lagoons.

3. **Lake Of the Woods LS CRS** – Construction is ongoing. Contractor is expected to continue work at the pump station site with force main work to begin in the late spring.
4. **WWTP Lagoon Dredge** - AquaFix treatment added to lagoons. Initial observations had little to no impact. Next steps for sludge removal to be determined.
5. **Northward Expansion Design** – IEPA Permit received. Discussing constructing a “phase 1” project with Chapin Rose and Mary Miller’s offices.

**C. Project Manager’s Report – Andrew Bowns**

Mr. Bowns presented the district's water loss metrics to the board:

January 2025

Overall district water loss rate: 7.18%

Candlewood Estates (CWE) specific water loss: 29.59%

Mr. Bowns informed the board that the team had identified a possible issue in the billing system causing the high water loss number and assured the board that the team would be working diligently to identify and rectify the issue.

The board engaged in a strategic discussion regarding the concerning water loss percentage in Candlewood Estates. Mr. Bowns and Mr. Boyer contributed technical insights and proposed potential solutions for addressing this issue. To address the significant water loss in the CWE area, follow-up actions will be reviewed and discussed.

**D. Review and Approval of the 2024 Veolia / SVPWD Account Reconciliation and 2025 Contractual Rate Adjustments**

**MOTION** by Eardley 2<sup>nd</sup> by Jones to approve the 2024 Veolia / SVPWD Account Reconciliation and 2025 Contractual Rate Adjustments

Roll call Vote as follows:

**Roll Call**

Wygant: Present	Reifsteck: Present	Baxley: Absent	Jones: Present
Johnson: Absent	Eardley: Present	Skillings: Present	

**With a vote of 5 Ayes, 0 Nays, and 2 Absent, the motion carries.**

**E. WWTP 2022 Improvements Pay Application 8 Approval –  
VOTE**

**MOTION** by Eardley 2<sup>nd</sup> by Wygant to approve the WWTP 2022 Improvements Pay Application 8

Roll call Vote as follows:

**Roll Call**

Wygant: Present	Reifsteck: Present	Baxley: Absent	Jones: Present
Johnson: Absent	Eardley: Present	Skillings: Present	

**With a vote of 5 Ayes, 0 Nays, and 2 Absent, the motion carries.**

**7. TRUSTEE COMMENTS: None**

**ADJOURNMENT:**

**MOTION** by Reifsteck and 2<sup>nd</sup> by Skillings to adjourn.  
All members present vote yes, motion passes.

Respectfully submitted,

Sonya L Brock  
Secretary, Board of Trustees