

**MEETING MINUTES
SANGAMON VALLEY PUBLIC WATER DISTRICT
REGULAR BOARD MEETING
AUGUST 23RD, 2021
3:30PM**

Held at the Olen G. Parkhill Jr. Water Treatment Plant and via GoToMeeting

MEMBERS PRESENT: Bob Buchanan, Monte Cherry, Michelle Grindley, Meghan Hennesy, Mike Larson, Mike Melton, Colleen Schultz, Kerry Gifford, & Lindsey Wallen. A Quorum was present.

MEMBERS ABSENT: None

GUESTS PRESENT: Sen. Chapin Rose, Terry Boyer of Donohue & Associates, Dani Tietz of The Mahomet Daily, Olen G. Parkhill, Jr., and Frank Howard

1. CALL TO ORDER: Chairman Hennesy called the meeting to order at 3:30pm. Roll call attendance as follows:

Roll Call Attendance:

Hennesy: Present	Melton: Present	Schultz: Present	Grindley: Present
Buchanan: Present	Larson: Present	Cherry: Present	

2. APPROVE AGENDA: Chairman Hennesy asked if anyone had any suggested changes to make to agenda. There were none.

MOTION by Melton to approve the agenda as presented, 2nd by Grindley.

Roll call vote as follows:

Roll Call Vote:

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Larson: Yes	Cherry: Yes	

All present members voting yes, motion carries.

3. PUBLIC COMMENT: Chairman Hennesy asked for public comment. There was none. Wallen noted we had Dani Tietz joining the call, but she had no public comment.

4. NEW BUSINESS:

A. Introduction of New Board Member – Monte Cherry

Chairman Hennesy welcomed Monte Cherry to the Board. Cherry introduced himself. He has been resident of Mahomet for 42 years and raised his family here. He also spent a 42-year career doing nothing but Water and Wastewater. The first half of his career he did a lot of Capital Improvement Projects and Resident Engineering locally, as well as across the country. The second half of his career he has spent as the Director for a company in Decatur, and then in Danville after that.

He has experience working on other Boards and with Boards. The other Board Members not acquainted with Cherry, as well as Parkhill and Howard, introduced themselves and spoke of their history serving on the District Board and welcomed Cherry.

B. Guest Speaker – Senator Chapin Rose

Chairman Hennesy welcomed Senator Chapin Rose and welcome him to bring any discussion to the Board, as well as staying on to speak during the Northward Expansion Discussion item. Sen. Rose stated he would keep it quick and brief because he does want to hear about the Northward Expansion item. He thanked the Board and said that we needed to have this meeting because he thought there was some miscommunication going into the spring session and he said he'd take some responsibility for that, but the last conversations he had with a few of the board members, and Parkhill when he was on the board, related to the grant that they got and the need to change the boundary lines, and at the time, the conversation that was had was that there was no other way to pay for this project until the grant came through. Somewhere between then and the spring session he guessed the Board decided to start pursuing other avenues, and maybe looked into Federal grants in addition to the State grants that he was able to get into the Budget and then suddenly the need to do the Boundary line changed to speed it up, which is fine. Sen. Chapin stated that he was sort of caught completely off guard by the fact that suddenly the District hired a lobbying firm to file legislation when he could have done that for free. He stated that was okay, and he kind of laughs at it in hindsight, because at the end of the day, he ended up doing the bill anyway. He said that we're here, and we got the bill passed and that's the positive thing. He thought it was great once everyone got on the same page, that we were all able to move forward and get the Village on board and the bill passed. He stated that he just doesn't want to repeat that again, so he suggested keeping the line of communication open moving forward so we are all on the same page. He said lets just put that behind us. He also added that the money and the grant that is in the budget, he has talked, pleaded and done everything he can do on his end, with the Governor, to release those funds. He has not done that yet, last years excuse was Covid. Sen. Rose stated that all of the grants, not just the SVPWD grant, all of them, even the one for the school, just kind of got bogged down because of covid and in the midst of the emergency, he(the governor) re-assigned all the DCEO grant writers to emergency relief grants for covid funds and Sen. Rose is not complaining, and noted that everyone on this call understands what happened in March of 2020. He stated that we are now 18-19 months past that and we still don't have the money, the school district's money has been released and he stated they got that check recently, he has been told. Sen. Rose stated that both Democrats and Republicans are all mad because he (the governor) just isn't doing anything with the 2nd round of grants yet. He stated that the fact that the District did hire a lobbyist in this instance, he hopes it helps, he said he won't condemn that but he hopes it helps. Sen. Rose personally thinks he (the Governor) is waiting until next Aug when he is up for re-election to release some of these funds and run around and try to convince people that he is a hero. The problem is, in the meantime, these people haven't had drinking water for over 5 years. Sen. Rose stated that most of people on this call know him and know that he is not fan of the Governor, especially because of the events of the last two days, but he said he'd do everything he can. The budget is passed but as the saying goes "you can lead a horse to water, but you can't make it drink". A budget is only the authority to

spend money, no Governor is required to actually spend the money. So if it's \$1, they can spend up to \$1, if its \$10 they can spend up to \$10, but if they don't spend anything that's their prerogative as the Governor. All Sen. Rose can do at this point is ask you guys (the Board) to keep doing what you're doing. He sent notices out a while back to the Homeowners asking them to call the Governors office, explain their plight and demand he release the money, but again at this point, that hasn't happened. He's looking forward to seeing what the latest is. Sen. Rose noted that Kerry and Parkhill has indicated that there might be other alternative funding sources. The big thing is, even after the \$3.8 million in the current budget, we still have several homeowners are affected but we're eventually going to have to find money for that in the long term. He did note that if and when this Biden infrastructure bill comes to fruition he's prepared to go work with our congressional delegation. He's already spoke to Congresswoman Miller about this, to try to find federal dollars as well, to try to get this project done. He appreciates the cooperation of the Board in getting the jurisdiction transfer done, he believes that was done last week. He ended by stating that he looks forward to working with the District to get this money released. He said it's very frustrating that the Governor put the dollars in there and that he still hasn't released them, and he isn't buying the covid excuse anymore, stating that he (the Governor) has had 18 months to hire new staff to deal with covid relief dollars. Sen. Rose feels there is no reason at all that this is still stuck in covid and reiterated that the school district's money was stuck in covid and that has since been released. He stated that he would wait until Northward expansion section and in the meantime look up to see that it's been signed (the bill). He thanked the Board for the opportunity. Chairman Hennesy stated that it has been signed, she just couldn't think of the date, so if he could look that up that would be great. Larson confirmed that he thought it was signed a couple weeks ago.

C. Approval of 2020 Audit – No Presenter

Chairman Hennesy asked Gifford to lead this section. Gifford said that we have had a difficult time getting the Auditors here, but he thinks they should be available for the September meeting. He noted that the Audit has a good, clean opinion. He noted that on page 6, the unrestricted net cash grew by about \$200,000 and that is a very big deal, that is cash you can use. Gifford asked if the Board had any questions on the financial statements. Chairman Hennesy reiterated that the Auditors would be here next month, but the approval of the audit was requested in order to file the AFR by the deadline of Aug. 28th. She asked if everyone on the board was comfortable with that, she would entertain a motion to approve the 2020 Audit as presented. Larson asked if there were any findings of note. Gifford noted that we always have adjusted journal entries that need to be re-classified, but nothing out of the ordinary. Larson just wanted to double check since he hasn't had a chance to review it fully.

MOTION by Larson to approve the 2020 Audit as presented, 2nd by Buchanan.

Roll call vote as follows:

Roll Call Vote:

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Larson: Yes	Cherry: Yes	

All present members voting yes, motion carries.

D. Organizational Chart

Gifford noted that with all of the new Board Members in place, they wanted to get this in their hands so everyone could understand how the flow of communication works within the District and how decisions are made. He noted the last page positions all of the employees report to Gifford, and Gifford and the VP report to the Chairman. Gifford noted that part of that is we don't want to have individual board members coming in and asking the staff for things, he wants that to flow through the Chairman or to himself and back to the employees. He also reviewed the flow of communication from customers in a bottom up flow. Chairman Hennesy stated that we have just had a couple of new board members and since we haven't been through the organization chart in a while it seemed prudent to present that. She noted that open communication is the rule, but at times it is just easier for the staff if we funnel things through Gifford. She stated that it is really just a guideline to make sure we aren't overburdening staff. She noted that as we've always operator, the Board can certainly communicate with staff, we just need to make sure its not confusing because again the board can only speak as a board when we speak together. She stated that next month we are going to be talking about committees and those committees will play a role in that organizational chart as well. Gifford added that we also have a formal job description for board members that we'd like to provide at the next meeting for people to look at too and give their comment on. Chairman Hennesy stated that one of the projects we've been working on is job descriptions and we know have one formally for a board member. Larson noted that he didn't mind one way or the other, but that the organization charts we have got here as not in a typical format or structure and that they are kind of bottom up, but maybe that is the intent. Gifford stated that it is the intent to have it bottom up. Larson stated that for folks that are used to what's more typical it will be a little bit tougher to read. He stated that he isn't too worried about it either way, just stated that he can speak to Gifford offline about some formatting suggestions. Gifford stated that he is always willing to listen and anything that we can get to give us food for thought would be appreciated.

E. Discussion of Candlewood Bathhouse Bill

Chairman Hennesy noted that we have had the Churches reach out to us, they work over in Candlewood and they provide the community with resources and meals, and they had an instance while they were using the Candlewood facilities, a toilet that was out of order was somehow turned on, (it was originally turned off by the maintenance crew at Candlewood because it was out of order), when that toilet was turned back on by the Churches and they used it, it was leaking and proceeded to leak and there is quite a large water bill. A member of the church reached out to Chairman Hennesy to ask if there was anything the board would be willing to do to help them with this bill. Chairman Hennesy wanted to bring this to the board and she did express that we have pretty clear policies about bills and things like this, and we don't typically adjust for leaks like this that go on inside someone's home. From the District's perspective the Candlewood bathhouse is a "home" of sorts and so this is not typically something that we provide adjustments for. That being said, she does believe that they provide an important community service and she thinks that we are cognizant that these are churches doing some really great work for the community, so she personally is inclined to figure out a way to help them with this bill. One of the things that she has been thinking about is how to we do that without setting a situation up where someone else would come to us and say "but we heard that you adjusted a bill, I had a leaking toilet, I would like you to adjust mine". She

doesn't want to create scenarios where we make exception for some people and not for others. One of the ideas she has had with respect to helping the churches with this is that we do have a budget line items for community donations and we do have some money left in that account, so we could take some of that money and apply it towards reducing this bill and that keeps us within our policy and doesn't set us up for creating a scenario where we've made an exception for someone and we might have others who come back and want that made for them as well. She noted that she didn't want to make this decision on her own, so she brought it to the board for discussion and get some thoughts. She said another important thing to note is that this bill specifically is for water only, there isn't a sewer charge associated with it, so there is already essentially a 50% discount on the bill. That being said, she would still, personally, like to find a way to help them reduce this bill. They haven't been specific about what they want the reduction to look like. She told them she would bring it to the board for discussion. Larson asked Gifford who exactly pays this bill. Gifford confirmed that this bill goes to Bud Parkhill, it is his building. Chairman Hennesy stated that it is her understand that the churches are responsible for using the facilities there and that is the reason the churches are reaching out to the District. She also noted that most likely what is going to happen is the 7 churches are going to split up the bill. Larson asked that the Churches and groups that use building send us some kind of letter that explains they are the ones responsible for paying this bill, with a formal request of what they would like to see. He stated with that, and that understand that they are on the hook for this bill, he agrees that coming up with something that makes sense sounds good to him, but he would like to have that in writing if that is the case. He added he thinks that District should have that in writing. Chairman Hennesy thinks that is a good suggestion. She asked if we want to push this to next month for an actual decision, or make a decision today and then execute that decision pending the letter. Larson suggesting telling the churches that we can hold the bill and they won't accrue any interest in the meantime. He stated he would not be comfortable voting on something until we have this in writing. Schultz asked how much the bill was again. Wallen confirmed the bill was \$1,113.01. Gifford added that there is also a 2nd bill and he wasn't sure if Parkhill had seen that yet. Wallen confirmed that the 2nd bill was for about \$924 and that was already paid in full by Parkhill. Gifford noted that he would prefer a write off so this doesn't get into the expense line item. His suggestion is make them pay it, or write it off. Larson asked what typically bill is for this facility. Wallen noted it is usually a minimum bill, or under 2,000 gallons on average. Schultz asked for clarification that this bill is just for water and not sewer. Wallen confirmed that this is just for water and sewer was not charged. This was an error that has since been corrected for this account moving forward. Schultz asked for confirmation that we will not charge interest and we will hold on this bill until the Board makes a decision. Chairman Hennesy confirmed, that is what she had told the churches in July. Chairman Hennesy asked Larson to clarify what he is looking for in the letter. Larson asked if they can just clarify that this bill is their responsibility, what it is that they are doing and if we can get a representative for the seven churches that are involved to do that. He stated if we can just have that letter in writing then he is fine with waiving the charges, but he prefers to have that letter up front. That way if somebody in our District asks why are we waiving the charges, we can tell them they are serving the community and we are doing our small part by waiving this. He noted that this is his personal thought, and he is one person on a board of seven. Bud Parkhill stated that is should be noted that what

they are doing is serving lunches down there, and one church does it one week and then they rotate, though-out the whole summer. He stated then after this astronomical water bill he spoke to the churches. He stated that he normally takes care of the water bill. He stated that subsequent to the large bill that he had presented to the church, there was a second large bill and he didn't feel comfortable going back and stirring it any further and ask the church to help out with the next, second large bill, so he just paid it. He said do what you guys see fit, but they've already been given a break by me taking care of the second part of it. He just wanted that to be noted. Chairman Hennesy asked Parkhill if that second bill was also a result of the churches using the facilities. Parkhill said yes. Parkhill also noted that due to covid, they have not had the pool open the last 2 summers, so none of Candlewood residents have had access to the building, or the bathrooms, or use of any of the facilities down there, with the exception of when the churches are there serving their lunches, so it's kind of on the churches watch that this event occurred. Chairman Hennesy asked if the two bills were from a different time period. Parkhill stated that the \$1,100 bill was the first, then there was a second large bill right after, of which he took care of. Wallen confirmed the first billing dates were from May 19th – June 21st and the second bill, that Parkhill has paid, was from June 21st – July 20th. Chairman Hennesy asked if the churches were using the facilities during those dates and confirmed that they were the only ones using them. Parkhill said yes, they've used the facilities all summer. He wasn't certain if it was and 8 or 12 week program. Monte asked for clarification from Parkhill, that the \$1,100 bill was given to the churches and that there are seven churches that will be splitting the bill. Parkhill said that was correct. Monte stated that that would be a little of \$150.00 per church. Parkhill agreed and stated that that was spread out of two bills and he took care of the second bill so he didn't have to go back to the churches again. Parkhill and Monte both agreed it wouldn't be that much per church. Parkhill stated that they have identified that church that was actually there during the week of the incident. Parkhill stated it was the Baptist Church. Monte asked if all of the churches have come in though and donated their share. Parkhill confirmed that and stated that maybe just the one church is going to take care of it, since it was during their watch. Chairman Hennesy asked Parkhill if the issue with the leak has been addressed. Parkhill said that yes, the stool has been repaired and they are keeping a closer eye on it now with his staff so this doesn't occur again, but he thinks the churches are pretty much done now that school has started. Chairman Hennesy asked if the rest of the Board is inclined to give a break here, understanding that there is part of a bill that has already been paid. Her inclination is to look at the totality of the bills, which would included the additional \$924 that has already been paid by Parkhill. She said that it doesn't feel right to just take care of part of it, if we really feel like all of this is the churches responsibility. Parkhill offered his personal opinion, stating that he wouldn't make an exception, and it would be opening up a can of worms and it is not that much per church and it's not that much period. Parkhill stated to a church maybe that's a lot of money, if one church had to pay the whole thing, but he doesn't feel that the Board should make an exception since he took up the slack on paying the 2nd bill. Parkhill asked Wallen how much he paid on the 2nd bill. Wallen confirmed it was about \$924.00. Melton asked Parkhill if any rent was charged for using the facility. Parkhill said no, they volunteer the building. He stated that they volunteer it to the churches for their lunch programs and to the Rec Dept. for their summer swimming lessons. Larson stated that he is going to recommend again that we ask the churches to provide us a

letter and retain that until next month and we don't accrue any more interest and he agrees with Chairman Hennesy that we should review the totality of the bills before making a decision. Chairman Hennesy agreed and asked if there is anyone who objects to that plan. Melton stated that he objects. He feels that they have been compensated enough through the sewer portion and the 2nd bill payment by Parkhill and no charge for the rental of the building. Chairman Hennesy asked if he was comfortable getting this back on the agenda for next month and asked if anyone else objects to that. No one objected. Chairman Hennesy stated she would circle back around with the churches so they can present their case and the board can prepare for a motion and vote at the next meeting. Schultz asked if the board could also have Parkhill write up a letter explaining the arrangement he has, just so we have something from Parkhill as well as the churches. Chairman Hennesy said yes, and agreed with that idea. No further discussion was held on this agenda item.

5. OLD BUSINESS:

A. Discussion of Northward Expansion – Donohue & Associates

Terry Boyer of Donohue and Associates presented materials related to the Northward Expansion. He noted that the first sheet is just a summary of the key points of what is going on with this project. The main purpose is to provide potable water to the folks with contaminated water from People's Gas leak. This is the first phase, where we can capture the majority of the homes that have a contamination (the \$3.8million cost opinion). He noted that first map listed in the packet shows this phase (along with some alternates) takes the water just north of Thronewood subdivision with the booster pump station and there is a backbone line that goes straight up Rt 47 up to 2800 N and then we kind of split each way and we take care of the majority of the gas impacted homes along that route. He stated you can see there are some lines that go off of 2700 N over to the East, then back up to 425 and then over on the West side, out on 2650 N out and we capture a lot of those homes. He noted they have a couple alternates listed. Those are not included in the \$3.8 million pricing, so when we get to the point of advertising this project we would look at maybe including those as alternate bid items to see how bid pricing comes in. He said that is the first map. The second map is kind of the overall of how we might accomplish future customers and there have been some surveys done in the past and their responses are listed on the map as to whether or not they have interest in hooking up to the system. The long term thinking would be that if we're going to put this system in place we would develop a water model to make sure that we get the right pressures and flows throughout the system. Once future dollars become available for the future phases of the project. Back on the first page on the schedule, until we heard the disappointing report from Mr. Rose, we were hoping that in Aug. of this year, we would see some grant funding from the state and then hopefully be able to initial the design. He noted that he won't go through all of the line items for dates, but basically if we start in that September 2021 for design, by the time we get through design, permitting, easements, construction, etc we are looking at July of 2023 before there is water available for the customers. Specifically, regarding easements, Boyer noted that the property lines in this area all go to the center line of the road, so no matter where we are we have to cross a property to get these 47 or so users for this expansion. He said there is about 120 easements and that doesn't account for if we need to relocate or anything that they find in the ground. He said one of the things we need to do early on is working with state agencies in order to get their clearance on laying the

pipeline. One of the other things they are working on is other state grant money that has come through for another community where all of the design activities would be covered. Sen. Chapin Rose asked which grant that was. Boyer was unsure, but knows it was for Hoopston, IL and the Mayor sent him an email on it. Sen. Chapin asked if it was an existing program and Boyer confirmed that it was not. Boyer stated that the other item he put in the packet is a Bidding of Probable cost and on the next page is a graph that shows construction costs for the years 2003 - 2021 and year over year cost increases. For 2021, the estimated cost increase is about 9% year over year in construction costs from 2020. He stated that hopefully things stabilize and come back down. He then explained the next page with is a detailed schedule that Monte Cherry and Mike Larson will review as Engineers. He stated this is a way we will keep on task and moving forward. He stated that hopefully Mr. Rose is being a pessimist and the Governor will release money sooner so we can get this done sooner for the residents that have been impacted. Chapin Rose interjected and stated that he doesn't want to say more than what needs to be said here but he stated the Governor has had two years almost to do this and he will also add to the Board that behind the scenes he has Democrats so mad at him. He stated there have been 3 Capital bills in the last so many years. The first one is largely paid out, the second one (despite having had covid hiccups) now seems to be paying out, for example the Mahomet – Seymour School District for the Field house, and the third one (this most recent one) which this project is part of. He (the Governor) has told the 4 caucus leaders that despite having signed the budget with money in it, he has disavowed that he ever agreed to spend it. That is why all 4 caucuses, not just Chapin's caucus, are so angry with him. So, he's signed the budget, and no sooner than he did that, he disavowed agreeing to pay out these funds. Chapin told the Board his belief, that he thinks that he is waiting until next Aug. so he can go around and issue a bunch of press releases as he campaigns for re-election but that is Chapin's opinion only and who knows if that's true or not. So he (Chapin) doesn't mean to be a pessimist but when he said he is currently looking for other means and mechanisms, he is looking for other means and mechanisms, including the Federal side. The last thing he added was that the more pressure we can put on him (the Governor) the better and it is not just you (the District) that are in the same boat. Boyer noted that the last thing that he has to present is the aerial map with the parcel lines on it. That was the summary that he wanted to present and opened the discussion up to the Board. Larson asked to go back to the funding page, because there is stuff we could start now, potentially, with District money if we had too. He asked if the Board or Boyer had recommendations and noted that it would be a risk, but a lot of these items are long lead items that maybe we want to get started on even without grant money. Boyer stated that the hydraulic model would be a clear one, as well as the environmental clearances. Boyer stated easements will take a while and it depends on how the boards wants to handle these and the methodology to acquire the rights to go across that property, so those three things we could certainly start on. Larson asked Chapin if he could do anything to help with easements or if that was way out his bailiwick. Chapin stated that it is a little out of his bailiwick, stating if you're stuck with somebody that will not comply or will not talk to you then have got to try to run a quick-take bill. He said that if you know you've got people that are recalcitrant and you've got to go the quick-take route I need to know sooner rather than later. Chapin also stated that he personally does not support quick-take and even wrote his thesis on the topic, so its got to be an extreme case for him to agree

to do a quick-take, as he dislikes it. He stated that we have a process and it's called eminent domain and we need to adhere to that process, but he's had ones where people just simply will not return a call or engage at all then we have no choice to go forward because it is a public use. He stated you still have to pay fair market value and go through all of the constitutional principles that guide those discussions, again, primarily paying fair market value, but unless you've got somebody extreme, he does not like going the quick-take route. Boyer noted that a lot of times for these situations we try to jump across a road or something, or you may know the parties involved and we'll try to start off with avoid those property owners if we can. Larson suggested that maybe the Capital Group committee should try to get together this next month and look at this specific issue and see if there's some recommendations we want to bring to the board as a whole. Gifford noted that we don't have a full committee for Capital projects since Parkhill was previously on that committee. Gifford recommended having Cherry on that committee with himself and Larson. Cherry agreed to serve on the Capital Projects committee. Chapin asked once the Capital Committee is formed, he'd love to have a sit down with them and access other options related for funding, maybe with the congressional representative as well. Chapin thanked the Board for their time and left the meeting. Chairman Hennesy asked the Capital Projects to set up a time and then get back in touch with Chapin to discussion any additional funding opportunities we may have, but she stated its also probably time to circle around with Tom of McGuire Woods, to see if he feels like he's making any headway in getting those funds released also and present that to the Board. Larson asked if offline we could email the packet to him for reference. Bud Parkhill asked if he could address the easement situation and noted that he's been in touch with Peter from Volo and he's indicated that there is one individual that is uncooperative with easements. Parkhill suggested that Gifford or somebody get in touch with Peter to find out who that individual is. Larson stated that he knew who it was as did Gifford and they would discuss it at a later time. Parkhill suggested identifying who this is and try to do a quick-take and start that process earlier. Larson suggested just trying to avoid his property. Chairman Hennesy asked if there was any further discussion of the Northern Expansion. There was none.

B. Discussion of Briarcliff Sewer Lining Project

Gifford stated this was just an update and that we have a preliminary bid meeting scheduled for August 25th and bids are due for the project on September 8th, 2021 and hopefully the engineer will make a recommendation for acceptance to the board at the September 27th board meeting. He noted that we have replaced 1,500 feet of sewer mains and several man holes in the bottoms, where the river would overflow, we've updated and replaced the lift station and then we'll have all the old sewer done after this is complete. Larson asked Gifford how much that helps with his I & I. Gifford stated its about 16,000 on a dry day, and when its leaking its over 100,000 on a wet day. We should get rid of about 80,000. Melton asked who paid for that. Gifford stated that we've been saving money and we have several different accounts. He stated that we budgeted this is 2021 and the board approved it. He stated the Board approved it for just under \$114,000. He said at this point we'll see the bidding and go from there. He noted that the final date for completion is June of 2022 so it gives them time to let the frost kill some of the plants in that area and make it easier and may also allow better pricing. Cherry asked if this project is addressing sewer laterals also. Gifford stated it is those T –

liners, it was not part of the initial project, and it could drive the cost up of the project to the point where we just can't do that, but Donohue and Associates provided that information to him. Chairman Hennesy asked if the Board had any other questions for Gifford. No further discussion was held.

C. Covid Update

Gifford noted that we need someone on the Emergency Response Committee since Parkhill was on that committee with Chairman Hennesy. Gifford noted that at this point we have had to move to a level 2 – dangerous level. Gifford noted the reason why we are not at a level 1 is because there has not been any state-at-home order issued by the Governor, but Gifford does not see us moving off of level 2 for several months. He stated that customers and/or contractors are not coming in unless they have a scheduled appointment to see him. Everyone must be masked in the building at all times. We are doing emergency work on site and locates are normal. The main thing is that we shut down in the office to the public, and we are only allowing 2 in the office at a time, so Wallen and the Billing clerk are rotating working days at home, so the Project Asst. can work Mon-Thur, then Fridays both Wallen and the billing clerk are in the office. We have a screen and a partition to separate each working space in the office. Chairman Hennesy asked if there were any questions on the covid level. There were none.

6. SECRETARY’S REPORT:

A. Approval of Open Minutes from Regular Meeting held June 28th, 2021

MOTION by Larson to approve the minutes as presented, 2nd by Buchanan.

Discussion: Schultz and Melton complimented Wallen on the meeting minutes.

Roll call vote as follows:

Roll Call Vote:

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Larson: Abstain	Cherry: Yes	

With 6 Yes votes and 1 Abstain vote, motion carries.

7. TREASURER’S REPORT:

Approval of Accounts Payable listing for July, August, & September 2021 – Gifford reviewed the Income and Expense Report and all A/P listings over \$1,000.

AP Summary as of July 21st, 2021 - \$277,416.00 (Over \$1,000 below) – Paid on July 22nd, 2021

- A&R Mechanical - \$2,854
- Accident Fund - \$1,097
- Altorfer - \$12,237
- Ameren - \$6,703
- CMS - \$6,414
- Donohue & Associates - \$11,773
- Gunther Salt - \$4,586

- NPDES Permit - \$2,500
- IEPA Loan - \$175,025
- Linden & Co - \$21,275
- Midwest Meter - \$11,860
- Parkhill construction - \$5,981
- Smith & Loveless - \$2,430
- Sunbelt Rentals - \$2,896
- The Cincinnati Insurance - \$2,459
- Water Solutions - \$1,608

AP Summary as of August 18th, 2021 - \$88,238.00 (Over \$1,000 below)

- Ameren - \$8,115
- CMS - \$6,414
- Classic Plumbing - \$1,155
- CUSI - \$1,281
- Donohue & Associates - \$11,354
- Gasvoda - \$1,109
- Gunther Salt - \$4,511
- Martin/Hood - \$4,150
- National Wash Authority - \$6,500
- Securitas (FE Moran) - \$5,735
- Vandevanter - \$1,687
- Wastecorp Pump - \$26,285
- Water Solutions - \$1,652

MOTION by Hennesy to approve the Treasure’s Report as presented, 2nd by Larson.

Roll call vote as follows:

Roll Call Vote:

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Larson: Yes	Cherry: Yes	

All present members voting yes, motion carries.

8. GENERAL MANAGER’S REPORT: Gifford’s GM/Treasurer’s Report is below.

General Manager/Treasurer Report July 2021.

District Covid-19 Operation Level: The water district is at a level 2 (dangerous level) Employee/customers are required to wear mask in buildings at all times. Office staff are rotating days working from home and work. Any district facilities visited by customers or vendors must be pre-approved by the GM.

Treasurer report:

Income: Water sales through July are less than expected at \$929,747.05. Total operating revenue for the year is lagging behind budget expectations by 2.0% or \$20,000. With the wet summer months sales from outside water usages is the reason for reduction in overall operating revenue. Non-operating revenue remains above the budgeted amounts through July with the total non-operating revenue at \$98,797.44. The district has issued 25 w/s permits through August 19, 2021. Building permits have begun to be issued again with 4 new permits issued in last week. I hope this is a trend since building stopped from April through August of this year due to increased prices of building materials.

Expenses: Total expenses thru July are 4.4% below budget at \$931,092.59. Expense laggards for the year are employee payroll and retirement. **July expenses of note:** Salaries are higher due to 3

paydays in July. Contract Services included annual security expenses of \$5,300 which are higher due to the new cameras. Equipment expense is for the new pump (budget approved). Memberships include a 6 year members with Dunn& Bradstreet company for \$3,017. Postage is higher due to dating – billing for both June & July fell on July’s expense report. Repairs – Water – Water main break repairs; Wastewater – Rental for vac pump until new one came in.

Billing: 2,714 meters were read in July with 16 meters estimated. Total of 1,968 customer accounts were billed. The average water usage per customer were as follows: homeowners 5,646 gallons, candlewood 2,895 gallons.

Water Accountability: The unaccounted-for water loss for the year is at 5.9%. The district typical unaccounted for water loss range is between 3% - 6%. The district discovered a water main leak in Briarcliff subdivision in the month of July. We believe this leak was the reason for previous months high unaccounted for water loss.

Water Plant and Distribution System:

Water Distribution System: The water district routine full water distribution system fire hydrant flushing and maintenance program ran through the entire month of July and will continue through the middle of August.

Water Treatment Plant: Water hardness continues to be consistent and within the water district water quality parameters of 80 mg/l to 120 mg/l.

Wastewater Treatment Plant and Collection System:

Wastewater Plant: The majority of the July maintenance was weed control. The water district storm water pond which is **not** aerated turned over in early August. This turn-over caused a low dissolved oxygen environment in the pond and created a moderate fish kill. Lake Shore and Cobble Creek subdivisions pond had the same fish kill problem in their pond. The water district assisted in the disposal process of our customer’s dead fish.

Collection System: We had one sewer back-up in the month of July in Candlewood Estates mobile home park.

Subdivision Updates:

6th addition to Thornwood Phase 1: The water and sewer mains are all installed and IEPA testing requirement are done. The developer is now pouring the concrete roads.

Ridge Creek 5th addition: The subdivision will remain in the maintenance bond phase until the end of August of 2021.

Northern Expansion Area: Preliminary Engineer Review report of the entire potential water service area is now complete. This report includes gas contaminated wells area plus additional area to the east where there is a potential for gas contamination. The area has a total of 226 homes with a project cost to develop a water system at \$10,000,000.

9. EXECUTIVE SESSION: No executive session was held.

10. ADJOURNMENT:

MOTION by Cherry, and 2nd by Schultz to adjourn at 4:51pm.

Roll call vote as follows:

Roll Call Vote:

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Larson: Yes	Cherry: Yes	

All present members voting yes, motion carries.

Respectfully submitted,

Lindsey Wallen
Secretary, Board of Trustees