

**REGULAR BOARD MEETING MINUTES
SANGAMON VALLEY PUBLIC WATER DISTRICT
REGULAR BOARD MEETING
AUGUST 26th, 2025
5:30 PM**

Held in Person at the SVPWD Water Treatment Plant

MEMBERS PRESENT: Cameron Wygant, Mark Reifsteck, Richard Eardley, William Jones, Dustin Skillings, Staci Baxley

MEMBERS ABSENT: Thomas Johnson,

GUESTS PRESENT: Kristin Anderson, Calvin Florey, Ross Munsterman

1. CALL TO ORDER: Chairman Wygant called the meeting to order at 5:30 pm.

2. ROLL CALL

Roll Call

Wygant: Present	Reifsteck: Present	Baxley: Present	Jones: Present
Johnson: Absent	Eardley: Present	Skillings: Present	

6 Trustees Present, 1 Trustee Absent

3. APPROVE AGENDA:

MOTION by Eardley to approve the agenda and 2nd by Skillings to approve the agenda.

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

4. Public Comment: Kevin Morris – Mr. Morris introduced himself to the board, identifying himself as Trustee Eardley's neighbor. He stated that he had been informed of the open board position and wished to express his interest in serving. The Board of Trustees and Chairman welcomed Mr. Morris and inquired about his prior experience and work history, during which he shared background information about himself. Chairman Wygant thanked Mr. Morris for his interest in serving and assured him that the board would consider his application and respond in a timely manner.

5. CONSENT AGENDA

A. Secretary's Report

1. Approval of minutes for Open / Closed meetings held July 2025

MOTION by Eardley, 2nd by Wygant, to approve the Consent Agenda

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

6. BUSINESS:

A. Chairman's Report – Cameron Wygant

Chairman Wygant addressed two key operational matters during his report.

Regarding the monthly water loss report, Chairman Wygant requested discussion and a decision on removing the CWE portion from the monthly water loss report. He stated that with the finalization of the litigation with CWE, he felt that highlighting this specific area was no longer necessary, as the district does not single out any other neighborhood in the district for individual reporting. The Chairman also noted concerns about the accuracy of this portion of the report. Discussion followed, during which Project Manager Calvin Florey confirmed that water loss reporting to the IEPA is conducted at the district level rather than by individual neighborhoods. Mr. Florey noted that both he and the IEPA consider water loss under 15% to be acceptable. Chairman Wygant stated that Mr. Florey will continue monitoring CWE water loss, with reports available upon request.

Chairman Wygant then informed the board that the district would be looking into the expense of transitioning from traditional postcard billing to a letter format to improve bill delivery reliability. He explained that district office staff had identified issues with postcard bills being lost or misplaced during USPS processing, and that the letter format would help address these delivery problems.

B. Donohue Project Status Report – Kristin Anderson

1. **WWTP Improvements** – Construction is ongoing.
Currently the contractor is working on finalizing components (outside of sludge removal). Donohue will finalize punchlist and send to the contractor.
Coordination is ongoing with Grunloh, Donohue, District, and IEPA regarding the addition of sludge removal.
Grunloh has started the land application permit.

Substantial Completion Date: 9/16/2025

Final Completion Date: 11/15/2025 Budget: \$395,400
Spent: \$314,696.67
Remaining: \$80,703.33

2. Lake Of the Woods LS CRS –

Contractor has installed pump station, currently working on electrical items. Ongoing coordination regarding the reduction to one lane of traffic for the force main.

Substantial Completion Date: 11/29/2025
Final Completion Date: 01/28/2026

3. WWTP Lagoon Dredge –

Coordinating work with Grunloh
Budget: \$11,160
Spent: \$11,159.35
Remaining: \$0.65

4. Briarcliff WMR Design - Continue to monitor erosion control & seeding growth (under warranty until Fall 2025).

Budget: \$48,500
Spent: \$42,004.88
Remaining: \$6,495.12

5. WTP NPDES Permit Renewal –

Continue working through permitting forms and attachments.
Putting together data request to the district.
Permit Renewal Application due: October 2, 2025

Budget: \$6,500
Spent: \$960
Remaining: \$5,540

6. Northward Expansion Design –

Completing design phase elements and working on easement documents. Planning to do a plan in hand walk through of the watermain during the summer.

ARPA Funds Extended to: November 2026
Budget: \$499,530
Spent: \$408,234.54
Remaining: \$91,295.46

B. Project Manager's Report – Calvin Florey

Project Manager Calvin Florey provided an update on the required softener repairs, reporting that all necessary parts have been delivered. However, he requested board approval to delay the repairs until fall when the district's water demand decreases. Mr. Florey explained that current

water softness levels are within acceptable parameters, and attempting repairs now could negatively impact water quality. He noted that water usage is currently double the normal rate, and the required repairs cannot be performed while the softeners are running. By waiting until demand lessens, the district would be able to complete the repairs without compromising the softness of water distributed to customers.

C. Grunloh Change Order #5 Approval – VOTE

MOTION by Jones 2nd by Baxley to approve the Change Order #3

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

D. Approve G.A. Rich & Sons Pay App 5 – VOTE

MOTION by Reifsteck 2nd by Baxley to approve G.A. Rich & Sons Pay App 5

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

E. Approve G.A. Rich & Sons Pay App 6 – VOTE

MOTION by Skillings 2nd by Eardley to approve G.A. Rich & Sons Pay App 5

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

F. Approve Ordinance Amendment NO. 2025-08-26-01 – VOTE

MOTION by Skillings 2nd by Eardley to approve Ordinance Amendment NO. 2025-08-26-01

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

G. Approve Ordinance Amendment NO. 2025-08-26-02 – VOTE

MOTION by Eardley 2nd by Skillings to approve Ordinance Amendment NO. 2025-08-26-02
Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.

7. TRUSTEE COMMENTS:

No Comments

ADJOURNMENT:

MOTION by Reifsteck and 2nd Jones by to adjourn.
All members present vote yes, motion passes.

Respectfully submitted,

Sonya L Brock
Secretary, Board of Trustees